

City & County of Honolulu - MVLP

Instructions to Instructional Permittee (IP) for Road Tests

July 1, 2020

Identified below are the requirements that the IP will have to adhere to, while taking the road test:

1. The IP must: 1) possess a valid instructional permit; 2) have an appointment for the road test; and 3) appear at the appointment with an accompanying driver who possesses a valid driver's license and is over the age of 21 years old.
2. The IP must be able to pass a no-contact temperature check and health screening questionnaire. The documents checker at the Driver License location will conduct the following:
 - i. Temperature Screening – With an issued no-touch thermometer, the documents checker will take the temperature of the IP before proceeding with the road test. After conducting a no-touch temperature test of the IP,
 1. If the temperature is less than 100.4 degrees Fahrenheit, the road test will proceed.
 2. If the thermometer indicates a temperature 100.4 degrees or higher, the road test will be rescheduled at least fourteen (14) days later.
 3. The documents checker will annotate the results of the temperature check of the IP on the health screening questionnaire.
 - ii. Health Screening Questionnaire – The documents checker will give the IP a Health Screening Questionnaire to complete.
 1. If the IP passes the health screening questionnaire (answers “no” to all of the questions), the road test will proceed.
 2. If the IP does not pass the health screening (answers “yes” to any of the questions), the road test will be rescheduled to another day that is at least fourteen (14) days later. The health screening questionnaire must be signed by the IP and retained by the DL Office.
3. The IP and the accompanying driver must wear a face mask when they report to the Driver License office for the road test. If the IP does not have a face mask, the road test will be rescheduled. If the accompanying driver does not have a face mask when he/she reports for the appointment, the accompanying driver will need to leave the facility. If the accompanying driver needs to leave the facility, the road test can still continue; provided that the accompanying driver's documents are first validated. The IP and accompanying driver will be directed to be the only two persons in the vehicle when they show up for the road test appointment.
4. The vehicle with which the IP desires to conduct the road test, must have the accompanying documents:
 - i. Valid vehicle registration;
 - ii. Valid vehicle safety check;
 - iii. Valid vehicle insurance.
5. The aforementioned vehicle must also pass the pre-trip portion of the road test (inspection), which will be conducted prior to executing the road test. If the vehicle does not pass the pre-trip inspection, the road test will be rescheduled.
6. The IP will perform the road test and follow the instructions of the Driver License Examiner (DLE).
7. To ensure the health and safety of both the IP and the DLE, the following proactive measures will be used:
 - i. **The IP is required to wear and keep their face mask on at all times, including when the IP is taking the road test. The face mask must be worn as it is intended to be worn. When worn properly, the face mask will cover the IP's nose and mouth; and it will be secured to the IP's face with a strap or two.**
 - ii. **During the road test, the car's air conditioner will be turned off and all windows of the vehicle will be rolled down.**

If the IP does not agree with these requirements, the road test will be rescheduled. If, during the road test, it begins to rain, the IP will follow the instructions of the DLE, as to whether or not the road test will have to be canceled.

8. Upon completion of the road test, the IP will continue to follow the instructions of the DLE and return the vehicle back to the driver license facility as directed by the DLE.
9. After the vehicle is safely parked, the IP will be debriefed by the DLE. The results of the road test will be explained to the IP.
10. A copy of the road test evaluation will be provided to the IP. If the IP successfully passes the road test, the DLE will direct the IP to the DL facility for processing for a Provisional Driver's License. If the IP fails the road test, the DLE will instruct the IP to reschedule a road test for another time.